

BOG Meeting Minutes (Thurs., October 19th, 2023, 7:00 PM)

BOG members Present: Patrick Hall, Paul White, Stephanie Mazur, Rachael Acevedo, Joni Laycook, and Will Carr

Item	Time
Secretaries Report: Read/approve minutes	Approved.
Treasurer's Report: Review/approve report	Approved. Only \$3000 left for the year. BGE & Porta Pot bills are still outstanding as well as a few more grass cuts. Also, Halloween & Christmas Parties.
<p>Action Item Summary:</p> <p>Follow-up from last Action Items (Sept):</p> <p>BOD VOTES REQUIRED: n/a</p>	<p>VP position; Governor 6 & Governor 9; Social & Property Maintenance Committee Chairs (still outstanding) Need Volunteers to Step Up!</p> <p>Action Item: Create a potential member database by creating a list of all properties that fall within the Civic of Palisades Boundaries</p> <p>Action Item: Reach out to past members and new members to recruit.</p> <p>Action Item: Request for a volunteer to plan Christmas Party</p> <p>Updates: Basketball nets and playground equipment updates on hold until we can find another Property Maintenance Chair.</p> <p>Updates: Amendment letter has been submitted for recordation. This process has to be done manually so Evans Law will be updating us periodically until they can confirm completion of this task. Our case is considered resolved by them and we will be writing them a glowing recommendation for all they have done for us.</p> <p><u>Next Steps in Property Sale Identified:</u> (1) Sale Committee has been formed, all members updated, and met with the Realtor being hired to sell the property.</p>

	<p>(2) Property will be listed on the MLS within the month.</p> <p>(3) Perc Test application must be submitted after Jan 1. And contractor to be hired (either by us or Builder) once there is a perc test number available.</p> <p>Updates: Insurance Policies have been reviewed and all spaces in question are adequately covered.</p> <p>Updates: Reviewed Website. Finalizing Payment & Calendar features as well as correcting any errors. To be launched within the week.</p>
<p>Committee Reports: Volunteers for Chairs; updates from current Chairs</p> <ol style="list-style-type: none"> 1. Membership 2. Communications 3. External Affairs 4. Property Maintenance 5. Social 	<p>1. Membership drive will begin soon. As soon as the website is up and running, we will send out forms for 2024. Emphasis will be on new membership for 2024.</p> <p>2a. The website is in progress and should be active within the month.</p> <p>2b. Posts on FB Group will go out this week regarding:</p> <ul style="list-style-type: none"> ● Looking for a volunteer to Plan Christmas Party ● Recruiting for Board Members- we need someone to step up and take over the Property Management Chair position. ● Next General Board Meeting 11/17 Update agenda to be posted two weeks prior to the meeting. <p>2c. NEWSLETTER will be sent out 11/2. All please review it prior to the General meeting as it will include the AGENDA.</p> <p>NOTES: Should include Agenda for November meeting (available on the drive.) Please include print membership 2024 paperwork on the back. Membership form should explain plan for kayak rental renewals.</p>

	<p>Joni will cover distribution for Wilson Blvd & Severn Landing. Stephanie will cover Palisades Proper.</p> <p>Also, include information looking for new board member volunteers to be elected at the General Meeting.</p> <p>3. NP/ No updates available</p> <p>4. New Landscaping company has been selected for 2024. Need a Property Maintenance Chair to be elected to move forward with requirements for next year.</p> <p>5. Chair seat still open. No available information.</p>
<p>Old Business:</p> <ol style="list-style-type: none"> 1. Website 2. Membership Dues 	<ol style="list-style-type: none"> 1. The website is almost ready. Test site reviewed and edits are being made. Payment site and Calendars linked. 2. Membership 2024 drive will begin in November. We will do several drives before the end of the year and at the beginning of 2024.
<p>New Business:</p> <ol style="list-style-type: none"> 1. Creation of a Member Database 2. Launch of rebuilt website 3. Fill empty Board Seats 	<ol style="list-style-type: none"> 1. Action Item: Creation of a Member Database is required. We need to update all addresses and property owners. 2. Action Item: Finish testing and plan for new launch prior to membership drive. 3. Action Item: Start soliciting neighbors or anyone you think is a good fit. We need assistance to be able to complete the required tasks.
<p>Generate Agenda for</p>	<p>60 minutes</p>
<p>Other time-sensitive discussions</p>	<p>Unallocated</p>

Action Item Summary	Unallocated
---------------------	-------------

Total Scheduled Time: 60 minutes