

Property Maintenance Committee Chair

Overview

The property maintenance chair leads the community in providing for the improvement and upkeep of community physical property including the pavilion, kayak rack, basketball court and playgrounds.

Responsibilities

The chair of the Property Maintenance Committee has the following responsibilities:

- Lead community volunteer efforts to maintain the common areas/ property primarily through planning and implementing the annual beach clean up/ work day
- Recruit community members with relevant expertise (carpentry, landscaping etc.) to help implement and direct community volunteer efforts
- Serve as a point of contact for CAP members to voice concerns or offer ideas regarding community property
- Maintain the Property Maintenance To-Do List to track projects of concern and plan for their completion as funding, time and expertise allow
- Routinely inspect the common areas (playground, dock, boat ramp) with respect to their cleanliness, safety and proper functioning
- Notify the board of any emergent issues regarding the common areas/ property
- Manage the annual updating of the boat ramp access code and distribute the code to CAP members who have paid boat ramp fee
- Maintain the locks securing the boat ramp and storage shed
 - Boat ramp code:
 - Changed annually in the spring.
 - Keys for opening the lock and for updating the code are kept on CAP key chain held by the Property Maintenance chair.
 - 2020 code: <in addendum>
 - Shed code: <in addendum>
- Serve as a liaison between CAP and vendors related to the common areas including the port-a-john and landscaping vendors
- In coordination with the External Affairs Committee, represent CAP to the broader community on issues related to the Severn River and the waterfront such as the Severn River Association Waterfront Forum

Vendors

William Garcia Landscaping Services (spring and fall cleaning, mowing)
2586 Davidsonville Road Gambrills, MD 21054
443-623-4658
wglandscapingservices@gmail.com

Miller Septic Service (Port-a-john service)
millerssepticsevice@verizon.net
410-224-7004

Other Useful Points of Contact:

BGE Tree Trimming/ Line Clearing
BGE will trim or remove trees, at no charge, which impact lines between utility poles (utility lines) but not trim or remove trees affecting lines which run to customer's homes (service lines.)
1-800-685-0123

Bartlett's Tree Service
Brock Messinger: Certified Arborist
bmessinger@bartlett.com
O: 410-305-0353 |C: 410-240-9635

Severn River Association Waterfront Forum
David Read Barker
President, Severn River Association
david@gyatso.net