

March BOG Meeting Agenda/Minutes (Thurs., 18 th, 7:00 PM)

BOG members Present: Janice Roderick, Paul White, Rina Hicks, Paul O'Hearn, Virginia White, Kim Roy, Stephanie Mazur, Ann Marie Mack

Meeting started at 7:08 pm

Item	Time
Secretaries Report: Approve February 2021 Minutes	5 Minutes: approved unanimously
Treasurer's Report: Approve 2021 Report(s)	5 Minutes: approved unanimously 73 members out of 110 have paid their membership dues
<p>February 2021 Action Item Follow-Up</p> <ol style="list-style-type: none"> 1. Linda will send an email blast to ask for people to sign up for membership at the same time that sign boards will go out: Verbiage such as "Please Join CAP now! See email and website for details". Kim will take the lead and let Tim and Paul know when and what she has posted. 2. Linda will contact Tim for budget file names to upload on the website. 3 . Stephanie will scan application forms received from the Treasurer 4. Paul W. will contact the County to see if Ridgely and Wilson are on list for being plowed during winter. 5. Paul O'Hearn and Paul White will meet on the 13th of March to start work on the Project Committee and will invite Holly, Molly, Matt, and Mark. 	<p>20 Minutes</p> <ol style="list-style-type: none"> 1. Done 2. Done CAP dues 3. Stephanie scanned 2020 application forms 4. Paul White contacted the County about Wilson and Ridgely Roads. Paul said they plowed Wilson and Ridgely Roads 5. Paul O'Hearn and Paul White met on February 13th with Matt S., Mark L. and Holly E. to talk about the Pavillion and the stormwater problem. Mark Lister gave paper copies of the past stormwater proposal. Holly has family on Pines on the Severn that has a pavilion that was just renovated. Holly will find out about the contractor this

<p>6. Social committee will come up with what snacks to supply for the Easter party. Stephanie will set up and be in charge of the Easter Egg Hunt.</p> <p>7. Paul O'Hearn will draw together a committee for the pavilion upgrade and will obtain a copy of the original pavilion plans from Stephanie.</p> <p>8. The beach sign should be done as a weather resistant sign with sealant to keep it looking nice. Current verbiage should all be included. Paul O'Hearn will take the lead on this. Virginia will make some suggestions regarding what wood to use.</p> <p>9. Linda will add a call for President in the Spring newsletter as well as a computer savvy volunteer.</p> <p>10. Virginia, Janice, and Kim will sign the necessary forms at the Bank of Glen Burnie</p> <p>11. The Secretary and Membership chair will begin Manuals</p> <p>12. Stephanie will talk to John M. concerning website</p>	<p>community used. Have this contractor give us options for the pavilion. Paul contacted Mark Lister to find out about possible partnering with Severn River Association on the Stormwater management Project.</p> <p>6. Done Stephanie will collect the Easter eggs</p> <p>7. Paul will start with Bill Mazur and Mike Ogburn to help with the pavilion. They will continue to work on plans.</p> <p>8. Paul to meet with Holly at the beach to go over what to do with the sign. Simple design. Make sure we get a durable wood. The sign to be done at the beach work day. Spruce up landscape around the sign. Paul looked at boat lettering for a beach sign.</p> <p>9. Done</p> <p>10. Done</p> <p>11. Stephanie: yes editing Membership Ann Marie will work on manual in May.</p> <p>12. Stephanie has a call into John M.</p> <p>Agenda for next time: Discuss next time: Concerning website; Decide levels of service for the website Get rid of the payment module. Should we pay for the higher end website And form filler</p>
<p>Committee Reports: 1. Membership</p>	<p>15 minutes</p>

<ol style="list-style-type: none"> 2. Communications 3. External Affairs 4. Property Maintenance 5. Social 	<ol style="list-style-type: none"> 1. Membership 2. Communications: <ul style="list-style-type: none"> • Newsletter went out with signboards and follow-up newsletter email. • Spring events have been posted on the CAP website under NEWS and EVENTS as well as blogs. • Spring Newsletter, Treasurer and Board Mtg Minutes have been transferred to CAP websites. • A flyer will be sent out via email one week before Easter Egg Hunt, as well as hand delivered. • <i>We need someone to deliver flyers/newsletters in Severn Landing.</i>
<p>Old Business:</p> <ol style="list-style-type: none"> 1. Item 2. Item 	<p>Meeting ended at 8:03 X minutes X minutes</p>
<p>New Business:</p> <ol style="list-style-type: none"> 1. Form a nominating committee to solicit volunteers to run for President and/or Vice President. Determine which quarterly General Meeting the voting should occur. June is suggested. Thus, at the April meeting, we are able to call for volunteers. 2. Discuss beach sign revamp, considering Board suggestions, and determine if and when this will be completed, and upper limit of expenditures. 3. Board meetings at the beach, yet? 4. CAP member Joni Laycook suggested SUP camp for Palisades residents for summer 2021. 	<ol style="list-style-type: none"> 1. Discussed 2. The board agreed that the new beach sign will be made by Holly Estrada. The sign should be done as a weather resistant sign, with the current verbiage included on the sign with beach colors. The sign will be worked on during beach clean up day. The BOG will approve the sign design. 3. Talked about starting the board Meetings outside in May at the beach pavilion. 4. Kim Roy is going to contact CAP Insurance agent to see if we are covered to do the paddleboard activity

Generate Agenda for: April BOG Meeting; April General Meeting	5 minutes
Other time-sensitive discussion	Unallocated
<p>Action Item Summary</p> <ol style="list-style-type: none"> 1. ACTION: Stephanie will scan 2021 application forms Received from the Treasurer 2. ACTION Paul O. will contact the contractor that Holly Knows to give us options for the pavilion. 3. ACTION Paul W. and Paul O. will continue to work on plans for the pavilion with Bill Mazur and Mike Ogburn 4. ACTION Holly E. will submit a new beach sign Proposal, considering the suggestions made in February's minutes. 5. ACTION Paul O. will look into boat lettering for the beach sign. 6. The Secretary will begin a manual. The Membership chair will continue working on the manual. 7. Stephanie will contact John M. concerning managing the website. 	

Total Time: 60 minutes