

## BOG Meeting Minutes (Thurs., January 20, 2022, 7:00 PM)

BOG members Present:

Item	Time
Secretaries Report: Read/approve minutes	Approved
Treasurer's Report: Review/approve report	Approved -\$2000(expenditure already approved by the membership) of the \$3269 reserve can be used toward the sign.
<p>Action Item Summary Follow-up</p> <p>None</p>	<p>There is confusion with using PayPal or credit cards on the website. One member used PayPal and one used the credit card to pay for their membership. Both were told that payments cannot be done that way. John shut down the ability to use paypal or credit card on the website. Virginia notified members of the problem and they will send a check instead.</p> <p><b>Action item:</b> Make sure the ability to pay by credit card or PayPal is turned off on the website. Linda will work with Ken Ward, John, and Treasurer to allow members to pay with PayPal or CC on or off of the website, but it needs to be seamless so that the membership form and payment are tied together. Once a system has been determined, it should be presented to CAP and approved before using.</p>
<p>Committee Reports: Volunteers for Chairs; updates from current Chairs</p> <ol style="list-style-type: none"> <li>1. Membership</li> <li>2. Communications</li> <li>3. External Affairs</li> <li>4. Property Maintenance</li> <li>5. Social</li> </ol>	<p>10 minutes</p> <ol style="list-style-type: none"> <li>1. No report. Chair not present.</li> <li>2. All documents are up to date on the website.</li> </ol> <p><b>Action Item:</b> Janice will write a President letter and Linda will attach a membership form and send out via email and in the mailbox. Mention free pavilion rental with a deadline of one month after the letter goes</p>

	<p>out.</p> <p><b>Action Item:</b> Linda will update membership form to say 2022.</p> <p>3. Paul W. provided information to President asking for:</p> <p><b>Action Item:</b> In the Newsletter mention Joyce as a pillar in the community.</p> <p><b>Action Item:</b> Decide if we want to accept Invitation from the County Executive to speak at a BOG meeting or General Meeting.</p> <p>4. All of the signs are now on the CAP drive for CAP BOG comments.</p> <p><b>Action Item:</b> BOG members please comment on the signs. Once we have feedback between now and the February meeting, we can arrive at feedback for Signcraft.</p> <p>John Morrison has approximately 5 yards of mulch he said we can use this spring.</p> <p><b>Action Item:</b> Replace basketball hoops and purchase sand since no other high price items this year and it will all look nice with the new sign, giving Members something to see for their money.</p> <p><b>Action Item:</b> Scott Phillips will provide pavilion design information from another neighborhood on the Severn to Paul O’Hearn.</p> <p><b>Action Item:</b> Linda will forward Paul O’Hearn Joe’s landscaping business phone number.</p>
<p>Old Business:</p> <ol style="list-style-type: none"> <li>1. Sign project: Update; suggestions/discussions from BOG on design; agree on sign if possible; then put design on website and ask for input from members???</li> </ol>	<ol style="list-style-type: none"> <li>1. Continue</li> </ol>

<p>New Business:</p> <ol style="list-style-type: none"> <li>1. BOG volunteers for the positions of Secretary, Treasurer, and acting VP</li> </ol>	<ol style="list-style-type: none"> <li>1. Linda will be Secretary with assistance in duties from others on the Board. Approved by the Board.</li> <li>2. <b>Action Item:</b> Linda will look into the cost of a management company.</li> <li>3. <b>Action Item:</b> Janice will email Kim and Paul to see if they are willing to train to be Treasurer.</li> <li>4. <b>Action Item:</b> Rose will bring welcome plant to the house next to Jordie/Linda on Round Bay, and across from Linda.</li> <li>5. <b>Action Item:</b> Linda will locate the Welcome Letter and provide it to Janice and Rose.</li> </ol>
<p>Generate Agenda for:</p>	<p>x minutes</p>
<p>Other time-sensitive discussion</p>	<p>Unallocated</p>
<p>Action Item Summary</p>	<p>Unallocated</p>

Total Scheduled Time: 60 minutes